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December 10, 2014



Gregory S. Walton
President

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**Dear Pastors and Congregation President:** 

As we approach the FLGA District Convention June 12-14<sup>th</sup>, 2015, I want to inform you of vital information regarding both the nominations and overture process.

## The deadline to remember: March 12<sup>th</sup>

The following is due to the District Office:

- Submission of Pastoral Delegate
- Submission of Lay Delegate
- Submission of Alternate Lay Delegate (via Memo to Secretary Winters and Kathy Keene)
- Submission of Advisory Delegate(s) (via Memo to Secretary Winters and Kathy Keene)

The Synod's Official Registration Form, which is required and must have congregational officers signatures, is to be brought to the convention, is also available through the district website www.flgadistrict.org.

The lay delegates must be elected or appointed in alignment with your church's constitution and bylaws.

Keep in mind that the lay delegate who attends the district convention in June of 2015 becomes your church's lay voter for President of Synod in 2016. (All congregations will have a lay and pastoral vote for President of Synod.) To be eligible for that voting privilege the lay delegate must attend the district convention. If you do not have a lay delegate at the district convention, your church will not have a lay vote for President of Synod.

## The deadline to remember: March 12<sup>th</sup>

- Circuit initiated overtures to the convention All overtures must first be voted upon and passed by majority of votes at your circuit forum.
- Congregation overtures to the convention
- Nominations for the following positions:
  - ~ President (ordained)
  - ~ Vice President from your region (ordained)
  - Secretary from FLGA District (ordained)
  - ~ 2 Lay Representatives from region
  - ~ Commissioned minister from FLGA District
  - Nomination committee members 2 ordained, 2 commissioned, 4 lay

You must submit all nominations by March 12<sup>th</sup> to the District Secretary and the District Office. Please obtain the permission of everyone you nominate, that they are open to the position.

<u>All forms are available on the district website www.flgadistrict.org.</u> Please submit completed forms by mail to the district office or via email to <u>pastor@universitylutheranchurch.org</u> and <u>KKeene@flgadistrict.org</u>. To receive a form by mail, please call Kathy Keene 877 457-5556 ext 8. If you have any questions regarding the process you may reach me by phone 850 284-9507 or email above.

Sincerely in Christ,

Rev. Jay Winters, FLGA District Secretary