**Dr. Ben Eggers Outstanding Lutheran School Educator**

**Submission Checklist**

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| --- | --- |
| **Name of Nominee** |  |
| **Nominee’s School** |  |
| **Nominee’s Professional Level** | \_\_\_\_ Early Childhood\_\_\_\_ Grades K-12\_\_\_\_ Administration |
| **Check all that apply:** | Nominee exemplifies a Christian leader in (check all that apply)\_\_\_\_\_ Service to School\_\_\_\_\_ Service to Church\_\_\_\_\_ Service to Community |
| **Nominee is a member of a Christian Church…** | \_\_\_\_\_ Yes |
| **Nominee has a minimum of ten years of service to School Ministries in the LCMS…** | \_\_\_\_\_ Yes |
| **Nominee has a minimum of five years of service in an LCMS school in FL or GA…** | \_\_\_\_\_ Yes |
| **Nominee must be (or have served as) an administrator, classroom teacher or other instructional personnel…** | \_\_\_\_\_ Yes |

**Letters to be submitted for nominee to be considered for award:** *(check if item has been submitted).*

\_\_\_\_\_ Nominating letter from a professional colleague.

\_\_\_\_\_ Seconding letter from a professional colleague.

\_\_\_\_\_ Letter of support from the LCMS pastor of the church where the nominee serves including statements that describe the nominee’s commitment and contribution to Lutheran education.

\_\_\_\_\_ If the nominee is not a member of an LCMS church, submit letter of support from the non-LCMS pastor of the nominee’s home church.

\_\_\_\_\_ **TWO** additional letters of support from colleagues, school board members, school administrators, pastors and/or parents.

**All submissions and supporting documents are due in the FLGA District office by August 31.**