

Dear Principals, Teachers, and Music Directors,

St. Paul Lutheran School, Lakeland is very excited to host the **Thirty-Eighth Annual Music Festival** and would like to invite you and your musical ensembles to participate. This festival is a great opportunity for your groups to show off their hard work and glorify God through performance, receive valuable feedback from professional musicians, and to inspire musical growth. Please consider providing your students with this exciting opportunity.

This Festival is for all Lutheran school music groups in the geographical area of the Florida Georgia District. All age groups of choir, band, orchestra, praise band, and bells are invited to attend.

This year's Music Festival will take place on **February 22, 2019 from 8:00 AM - 4:00 PM at St Paul Lutheran Church and School in Lakeland**. St Paul Lutheran is located halfway between Tampa and Orlando. Detailed directions are included in this packet.

A final registration form is enclosed. Please complete and return the form in a timely manner. The festival cost is \$100 per ensemble plus \$2 per student participant. For students who participate in more than one event, you only need to pay one \$2 registration. If you need a professional accompanist, one may be requested for an additional \$25. If registration fees are an issue, please contact us. This registration will cover the cost of the festival including, but not limited to, judges compensation, certificates, and medallions.

Please complete your registration by December 15th. Registration will be done online this year via the Florida/Georgia District website. After you complete your online registration, you can expect to receive a summary of your amount due within a week. Timely registrations allow us to develop a successful schedule. You may send your check anytime up to the day of Festival. If your group cannot attend, your registration will be returned in full.

If hotel accommodations are required, please contact the hotel directly. The Hampton Inn and Suites (863-603-7600) and Courtyard by Marriott Lakeland (863-802-9000) are both 2 miles from St Paul.

Please read the packet in its entirety. There is a lot of information giving basic guidelines for a successful day. We hope that you will find the information helpful. If you have never attended music festival, we urge you consider attending in either a performance or observational capacity. If you attend annually, we want to assure you that you will find this year's festival will uphold the level of quality you have grown to expect from Lutheran Festival.

Musically,
The Music Festival Team
Robert Boyd- Principal
Daniel Bates- School Music Director

Registration Form

Due December 15th

School Name: _____

Address: _____

Contact Person: _____

Phone Number: (____) _____-_____ Email: _____@_____._____

Performance Ensembles

Group Name	Group Type <i>(Choir, Praise Band, Bells, Band, Orchestra)</i>	Director Name	Accompanist Name <i>(If Applicable)</i>	Number of Students

Planning

Intended Arrival Time: _____ Intended Departure Time: _____

There will be a box lunch available on campus for \$10 per person. The lunch includes Ham/Turkey sandwich, chips, cookie and a drink. I would like to purchase _____ lunches. Directors lunch will be provided.

Fees:

(_____ Ensembles x \$100) + (_____ Students attending x \$2) +
(\$25 for Piano Accompanist if Applicable) + (_____ Lunches x \$10) = Total \$ _____

I plan to _____ Mail in my Check _____ Bring to Music Festival

All Checks should be made payable to St Paul Lutheran School.

Special Needs/Concerns:

The 38th Annual Music Festival Guidelines

Friday, February 22, 2019, 8:00 AM- 4:00 PM

St Paul Lutheran Church and School
4450 Harden Blvd, Lakeland, FL 33813
Phone: (863) 644-7710 Fax: (863) 644-7491

Parking: Busses and cars will park in the grass parking lot in front of the gym. Please consult the parking attendants upon arrival for more specific instruction. Since school is in session, try to avoid arriving between 7:55 and 8:15. Please avoid leaving between 2:45 and 3:15. These are the peak times for the students coming through car line. A map showing parking location will be sent out in January.

Lunch: Lunch will be available from 11:00AM to 1:00 PM in the Gym. Snacks and drinks will be available from 9:00 AM until 3:00 PM. All concessions items will be sold a la carte. Lunches for students and chaperones will be sold pre-packaged for \$10 each. Lunches will include a ham/turkey sandwich, chips, cookie, and a drink. It will help our lines if you ask your students to bring small bills (nothing larger than \$10). No food is admitted in the performance areas so please plan snack breaks in the Gym. The menu will be sent out in January. *Lunch will be provided for the directors in a separate location. Please plan on having chaperones watch your students so you can enjoy this time of fellowship.*

Area: Please plan to only use designated areas. School is in session so our elementary, Pre-K, and playground facilities are off limits. If you wish for a tour, please schedule one with our office before arrival. If an emergency arises, our office staff will be happy to help you.

Registration: Please stop at the registration desk upon arrival. There you will turn in a manila envelope for each group. That envelope should include 3 original scores of each piece, a seating diagram, and the announcers information sheet. Photo copies of the pieces are not acceptable as they infringe upon copyright laws. Please have each measure of your scores numbered and any changes made to printed materials marked.

Checkout: Directors should stop by the registration desk before leaving the festival to pick up their certificates, medals, and judges sheets. Their envelopes will be returned at this time.

Expectation: Students should be supervised at all times. Groups are expected to support each other by being polite audience members whenever they are not otherwise obligated (warm-up, performance, or lunch). Bands and Handbell groups may use music. Choirs are expected to perform from memory. You are expected to bring enough chaperones that while you are performing, you have adults to watch the students not participating in the events. Roaming the campus is not admitted as school is in session. Please reinforce audience etiquette, good manners, and cleanliness before attending festival.

Equipment: Each performance area will have the following equipment provided.

- Choir: 4 Risers, music stand for director, and Piano

- Handbells: Padded tables, Music stand for Director- If you require music stands for handbells please let us know. Please bring your own bells, gloves, mallets, etc. We will have bells and tables available for warm-up.
- Band: We will provide chairs, stands, bass drum, glockenspiel, and 3 timpani.
- Praise band: We will provide a keyboard, drumset, guitar amps, and microphones. Please bring your own instruments and chords.

Literature: Each group should play 2 or 3 contrasting works. The total music time should not exceed 15 minutes. It is recommended that you visit the FBA and FVA websites to find lists of quality literature for bands and choirs.

Judges: Groups will be awarded a rating based on the day's performance based on the following divisions: Superior, Excellent, Good, Fair, Poor. If you would prefer to perform for comments only, please note that on your registration form. Judges will give comments to each ensemble to direct the group's future work. The judges for this year's festival are each respected professionals and will give knowledgeable feedback to help the groups progress. Please take time after the festival to consider the judges comments and put them into effect in your classroom to make your end-of-year performances the best ever!

Schedules: The first group will perform at 8:00 AM. The groups are each assigned a warm up time 30 minutes before their designated performance. At 5 minutes till performance, we will have you line up and head to the performance location. Our attendants will give you a 5 minute warning before line up time to help you structure your warm up. Schedules will be sent out in January. If your group runs into delays the day of the festival, please keep us informed so we may accommodate you.

We hope you will find this information valuable as you as you prepare your trip to Lakeland for this year's festival. Please contact us with any questions or concerns. Our phone number is 863-644-7710 or email Daniel Bates at dbates@stpaulalakeland.org

Announcer's Information Sheet

Please bring one copy of this form for each performing ensemble the day of festival.

School Name _____ Group Name _____

Director Name _____ Accompanist Name _____

Performance Time _____

Program

Title _____ BY _____

Title _____ BY _____

Title _____ BY _____

Number of students in a group _____ Grade level of students _____

Hours group practices per week _____

Any other information valuable to the judges:

Group Set Up: Please draw a diagram of your group's set-up. Include number and placement of chairs, stands, and other equipment we will provide.

The 38th Annual Music Festival Scoring

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Phone: (863) 644-7710 Fax: (863) 644-7491

Please use the enclosed judging sheets to prepare your ensembles for festival. Note what aspects of the students' performance will be critiqued.

The Classifications are as Follows:

Superior	90-100 points
Excellent	80-89 points
Good	70-79 points
Fair	60-69 points
Poor	Below 60 points

After your group performs, the judges will write comments and tally the scores. You will be able to pick up scores, judges sheets, and your folders upon checkout at the registration table. Ratings will be posted.

Scores will be figured as follows:

Superior + Superior + Superior = Superior
Superior + Superior + Excellent = Superior
Superior + Excellent + Excellent = Excellent
Superior + Excellent + Good = Excellent
Superior + Good + Good = Excellent
Excellent + Excellent + Excellent = Excellent
Excellent + Excellent + Good = Excellent
Excellent + Good + Good = Good
Good + Good + Good = Good
Good + Good + Fair = Good

Other ratings will be determined using the same format.

All Decisions are Final

Judges give comments based upon the group's ability in hopes to further the group. These comments are never meant as chastisement or insult but to elicit progress. Please read these comments with this mindset. These professionals have years of experience in the classroom and experience building young musicians. Please take these comments into consideration and use them to help progress your groups.

Please email this completed form to Daniel Bates at dbates@stpaulakeland.org