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From: fgadmin@googlegroups.com on behalf of Jon Peterson <jpeterson@glwh.org>
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Happy New Year School and EC Administrators!

Good afternoon! Here are some accreditation notes for your consideration as we head into the second half of the school year.

Reminders for schools that are not having a team visit this spring:

Schools not having a visit this spring will have to have their Cumulative Annual Reports (CAR's) filled out and sent to the district office by April 15. Attached is the form used in the Florida-Georgia District for CAR's. Please make sure that the version of the CAR that you are using matches this one.

AdvancEd schools now have a standardized form for reporting their progress (See attached). This form requires a little more detail than previous reporting, so please make sure that you leave enough time to complete your reporting in this format.

It is imperative that your Cumulative Annual Reports are in on time so that your reports can be reviewed for approval at the annual DAC meeting. Late filing of reports will require notifications to be filled out, extra fees for the school and could lead to a lapse of your school's accreditation.

Reminders for Schools that have been working on self-studies and are having validation team visits this spring:

The good news is that you won't have to fill out any CAR's this year! You should be in the final stages of preparing your self-study so that it can be shared with the validation team members a month before your visit dates. You should be working with your validation team captains to plan schedules for the visit, provide lodging for the team, and prepare a work room for the visiting team to use. Your team captain will be able to provide information to help in making all of these plans and you may want to refer to the administrator's manual for the accreditation process for extra guidance.

The validation team must be approved at least a month before the visit. Team captains have forms that can be used to submit information on team members for approval.

After the team visit, when you receive the visiting team's report, please follow the instructions that the team captain will leave with you to prepare the report for distribution. The reports need to be distributed to all the correct parties by mid-May so that they can be reviewed prior to the annual DAC meeting.

I know that with all of the busy activities of the school year it is sometimes hard to find the time to deal with the various accreditation tasks. Your school accreditation is important! The improvements and growth that your school experiences as part of the accreditation process are important for the health and vitality of your school. Use school improvement committees and faculty committees to assist you in your tasks! Involving others makes the tasks lighter and gives a wider circle of people a feeling of ownership in the well-being of your school. God's blessings on the second half of your school year!

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*"Trust in the Lord forever, for the Lord God is
an everlasting rock." Isaiah 26:4*



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