

## Teacher Addendum



## The Reopening of GOOD SHEPHERD LUTHERAN SCHOOL

This document is to assist teachers with procedures specific to their responsibilities, not spelled out in the original plan. It is in full effect, and all are required to adhere to the details of all policies and procedures specified in the Reopening Document. This Addendum is in addition to the original document.

## NECESSARY ITEMS

Shoes- you too will need a pair of school only shoes. They do not need to be brand new but must be clean and disinfected. Teachers will need to leave your home shoes outside or placed in a Ziploc bag or sealed container as well. There is an area inside the main entrance with seating for you to change and store your shoes.

Masks- all staff are required to wear a mask. This is for your protection! First, no one can state you gave their child anything, and you cannot pick-up any body fluids when covered. Please, keep at least 6' when drinking or eating.

## WELLNESS PRACTICES

All wellness practices apply to you too! Wash, wash, wash your hands! Very important. Find your handwashing posters from the beginning of the year and repost them.

## ILLNESS

The same goes for you as for our students, and if you have any symptoms, you cannot come to work. If you travel out of state, you cannot come to work. Please maintain social distancing of a minimum of 6 feet wherever you go.

If anyone contracts COVID-19 in your classroom, it must be reported immediately. All who have been in contact with that child will need to be informed. There may be additional procedures forthcoming from the CDC.

## HYGIENE PRACTICES

By Executive Order of Governor DeSantis, the following is in effect: (Child Care essential)

- Groups of 10 or less people

- Children and caregivers remain with one group

- Each group in separate room

- Groups do not interact or mix with other groups

Other items from the Webinar of importance:

- Rooms must be cleaned throughout the day even when in use.

- Playgrounds should have high use areas like swing chains, slides, etc. sprayed or wiped down between groups. Again, only one group of 9:1 ratio or 8:2 on the playground at a time.

Water fountains are temporarily closed. We will be using disposable cups. Do not save, one per use.

#### DROP-OFF AND PICK-UP PROCEDURES

NO physical contact with any child or parent during this time is permitted

#### MEAL PROCEDURES

Skip a chair at the table and do not place anyone directly across from another. Wash hands both before and after meals as hands have touched faces and mouths. Wipe down the outsides of lunch containers to prevent any spread of germs.

Pizza Day is suspended until we get through COVID. No home heat-ups from the children.

#### TEACHING STRATEGIES

Try to use smaller centers/stations to limit the number to one or two children able to play in an area at a time.

Recruit the children's help with keeping items clean.

Solicit the "Buddy System" if needed to lower interaction in your group.

Eliminate singing temporarily due to the additional spraying it can cause.

Consider using assigned seating for circle and mealtimes.

Consider using tape, markers, ropes with knots, chalk for lines to help with social distancing.

Make safety rhymes to help children understand the "new norm."

Remember, all enter and exit through the outside doors.

#### PLAYGROUND PROCEDURES

If you take activities out from your classroom, please bring them back inside with you. I strongly encourage this as the more activities' children are engaged in the less time is available for them to touch each other.

Wash hands both before going out and upon coming back inside.

Spray outside equipment down for the next group.

Pay close attention to any "too close" contact between children on the playground.

#### NAPPING PROCEDURES

Social distancing is a must during naptime. Place the napping cots at least 6 feet apart. When you have the children lie down, place them head to toe and alternate. This pattern will provide the best protection we can offer.

All sheets must be pulled and bagged and sealed in a giant Ziploc with your room number labeled on it and then taken to Infants room 303 for daily laundering. You are responsible for taking and picking up your sheets. They must be sealed, labeled, and dropped and picked up daily.

#### MISC. UPDATES

Fire drill will still be a monthly requirement, although missed ones will not be required to be made up.

Inservice hours are still due by June 30, 2020.

For those of you need to take a final test on your 40 hours. Given the colleges are closed and have been, the state has granted an extension up to September 21, 2020, to complete the testing.

For schools like us, who will be needing to recertify our CPR and First Aid this summer, the state will be offering an online course and two trainers who will verify the coursework. They will be sending more info soon.

All "Runners" will have walkie talkies. Please keep them on you and be alert for your next drop-off or pick-up. Remember not to wear your outside shoes in the buildings.