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December 8, 2021

Dear Pastors and Congregation President:

As we approach the FLGA District Convention June 16 – 18, 2022, I want to inform you of vital information regarding both the nominations and overture process. In all of these things, **the deadline to remember is March 18th.**

By March 18th, all congregations **must** submit **delegates to the District Convention**. This will include:

- Submission of Pastoral Delegate
- Submission of Lay Delegate
- Submission of Alternate Lay Delegate
- Submission of Advisory Delegate(s) (via Memo to Secretary Winters and Kathy Keene)

*Delegates must be elected or appointed in alignment with your church's constitution and bylaws. Please note your District Voting Delegates **do not need** to be the same people who are voting in the Synod President election.*

By March 18th, congregations and circuit forums **may** submit **overtures to the District Convention** (templates available on District website). These may include:

- Circuit initiated overtures that have been voted upon and passed by a majority of votes at a Circuit Forum
- Congregation initiated overtures that have been approved in alignment with your church's constitution and bylaws

By March 18th, congregations **may** nominate **candidates for the following positions to serve on the FLGA District Board of Directors** within the following geographic and service boundaries:

- President (ordained)
- Vice President from the region of the congregation (ordained)
- Secretary from the FLGA District (ordained)
- Two (2) Lay Representatives from the region of the congregation (lay)
- Commissioned Representative from the FLGA District (commissioned)

Additional nominations are being accepted for:

- FLGA Nomination Committee Members from the FLGA District (2 ordained, 2 commissioned, 4 lay)
- Synod Committee for Convention Nominations (1 ordained or commissioned, plus an alternate)

Please insure those nominated are willing and able to serve. Necessary forms will be available via the District website (flgadistrict.org). Please direct questions and comments to District Secretary Rev. Jay A. Winters (pastor@universitylutheranchurch.org / 850-284-9507) and/or Kathy Keene in the FLGA District Office.

May we all be blessed in our remembrance of the Christ child born in Bethlehem and wait in expectation for Him to come again soon in glory.

In Christ,
Rev. Jay A. Winters
FLGA District Secretary

ENC: Congregation Convention Checklist; Delegate Credential; Nomination Form; Biographical Information